

Volunteer Form

Name: _____

Phone Number (best # to reach you): _____

E-mail Address: _____

Availability: ___ Weekday mornings ___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri
 ___ Weekday afternoons
 ___ Off-site

I would like to volunteer for the following:

I can help! 'X'	Volunteer Opportunity	Description
	Class Copier	Makes copies for teachers as needed throughout the week.
	Mini - Classes	Organize/teach a "class" or "session" teaching the school kids about something that interests you. Examples: woodworking, knitting, cooking, automotive, computer, painting, etc.
	Scholastic Book Orders	Distributes book orders to students and teachers, tallies and submits book orders, sends in payments (once a month)
	Box Tops/Education Labels Assistant	Helps organize Box Tops and Education Labels donated for school equipment.
	Fun Night	Assists staff with promotion, food organization, developing program flier, set-up, and clean-up for this event (once a year)
	Classroom Assistant	Able to help with K-8 classes throughout the week. (Reading, times tables, reviewing spelling tests, etc.)
	One-on-One tutoring	As needed.
	Substitute Teaching	Willing to be contacted to teach if a teacher is absent.
	Field Trip Coordinator	Assists teachers/Principal with planning, organizing, and booking field trips; prepares and collects permission slips (as needed)
	Cutting	Willing to cut out items for use in the classroom (as needed).
	Field Trip Driver/Chaperone	Drives students to field trip locations; helps teachers manage students during field trip (as needed)
	Recess Supervisor	Able to supervise recess from 12:30-1pm (1-5 days) each week. ___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri
	Art Assistant	Coordinates or helps teachers with art projects throughout the year.
	Hot Lunch Cook	Prepares and/or serves hot lunch to the school. Teams of cooks/bakers will be determined after school begins. (Each team typically serves once a month)
	Hot Lunch Baker	Prepares dessert for hot lunch. Teams of cooks/bakers will be determined after school begins. (Once a month)